



# SAMPLE

## CREW RESOURCE MANAGEMENT BRIEFING CARD

Keep 1 card in aircraft. Give one copy to each crewmember during briefing.

1. FLIGHT TASK: LOW-LEVEL WILDLIFE SURVEY
2. COMMON HAZARDS: Powerlines, rising terrain, cell towers, birds, weather, fatigue
3. IN-FLIGHT RESPONSIBILITIES MATRIX

<b>PILOT</b>		<b>FRONT OBSERVER</b>	
<b>FLIGHT VETO AUTHORITY:</b>	<b>Yes</b>	<b>FLIGHT VETO AUTHORITY:</b>	<b>Yes</b>
AIRCRAFT CONTROL:	Primary	AIRCRAFT CONTROL:	Emergency
HAZARD IDENTIFICATION:	Primary	HAZARD IDENTIFICATION:	Primary
SITUATION COMMS:	Primary	SITUATION COMMS:	Primary
DATA COLLECTION:	None	DATA COLLECTION:	Secondary
<b>LEFT REAR OBSERVER</b>		<b>RIGHT REAR OBSERVER</b>	
<b>FLIGHT VETO AUTHORITY:</b>	<b>Yes</b>	<b>FLIGHT VETO AUTHORITY:</b>	<b>Yes</b>
AIRCRAFT CONTROL:	Emergency	AIRCRAFT CONTROL:	Emergency
HAZARD IDENTIFICATION:	Primary	HAZARD IDENTIFICATION:	Primary
SITUATION COMMS:	Primary	SITUATION COMMS:	Primary
DATA COLLECTION:	Secondary	DATA COLLECTION:	Secondary

4. COMMUNICATION PROTOCOLS
  - a. Make your communications ACCURATE, BOLD and CONCISE
    - i. State the pilot’s name
    - ii. “I am concerned about.....”
    - iii. “I think we should...”
    - iv. “Is that okay with you?”
  - b. Make your concerns known early; waiting can reduce available options
  - c. Use the following phrases under the given circumstances. Say the phrase three times to ensure others understand.
    - i. **THIS IS STUPID!** – Something is happening and you can’t get anyone to listen to your concerns.
    - ii. **RED FLAG!** – Abort the task, return to base and discuss the situation.
    - iii. **YELLOW FLAG!** – Pause the task, climb to a safe altitude, and discuss the situation.

I understand that I am required crewmember, not a passenger. I understand, accept and will perform my crewmember duties described above.

SIGNATURE \_\_\_\_\_